

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, California 95814

**COUNTY FISCAL LETTER NO. 05/06-21**

TO: ALL FISCAL OFFICERS
ALL COUNTY WELFARE DIRECTORS
ALL CalWORKs PROGRAM SPECIALISTS

SUBJECT: REQUESTS FOR FUNDING AUGMENTATION FOR FISCAL
YEAR (FY) 2005/06 DUE TO QUARTERLY REPORTING
EXPENDITURES IN THE CALIFORNIA WORK OPPORTUNITY
AND RESPONSIBILITY TO KIDS (CalWORKs) PROGRAM

REFERENCES: Senate Bill (SB) 68, Chapter 78, Statutes of 2005; SB 77,
Chapter 39, Statutes of 2005; and SB 80, Chapter 38, Statutes of
2005; Governor's Veto Messages; County Fiscal Letter (CFL)
No. 5/06-19 (CalWORKs Single Allocation)

The purpose of this letter is to provide counties instructions for accessing Temporary Assistance to Needy Families (TANF) funds to augment their CalWORKs Single Allocation for the FY 2005/06. Counties may have funding issues as a result of the Quarterly Reporting/Prospective Budgeting (QR/PB) savings premise. To request funding, counties must demonstrate how the impact of the QR/PB savings premise on the county allocation has affected, or will affect their ability to operate the CalWORKs program.

On July 11, 2005, Governor Schwarzenegger signed the FY 2005/06 budget for the State of California and essentially vetoed half of the \$50 million augmentation funds that were provided by the Legislature for CalWORKs administration. However, the Governor also provided the Director discretion to allocate the remaining funds to counties from the reserve if a county can justify and demonstrate need. The veto message read:

"I am sustaining \$25 million of the allocation on a one-time basis to ensure the counties have adequate resources to support work participation activities. I am also directing the Department of Social Services to work with the counties to determine the true impact of quarterly reporting requirements for CalWORKs recipients, to reflect the appropriate level of savings in my January Budget."

The attachment reflects the maximum amount of additional TANF funds available to each county if expenditures can be justified. Counties must request such funds in writing.

- If your county does not intend to request additional allocation funds, no further action is necessary.
- If your county would like to request additional allocation funds, you must notify CDSS in writing of your intention by October 28, 2005. The actual request for additional allocation funds must be submitted to CDSS no later than November 30, 2005.
- If your county is uncertain about the need for additional allocation funds, you must inform CDSS in writing by October 28, 2005, that you may be submitting a request for funds. If you determine that you need additional allocation funds, your request must be submitted by November 30, 2005.

Counties requesting additional funds must demonstrate that funds received in the FY 2005/06 CalWORKs Single Allocation are insufficient, and that the county requires and can expend additional funds.

To be considered, county requests must address the following items:

1. If your county's FY 2004/05 expenditures are greater than your FY 2005/06 Single Allocation (including funds from the \$50 million planning allocation but excluding this augmentation), please explain the impact of the budget cut to your allocation because of the QR/PB savings premise and explain your need to maintain or increase your FY 2004/05 funding level in your CalWORKs Single Allocation; **or**
2. If your county's FY 2004/05 expenditures are less than your FY 2005/06 Single Allocation (including funds from the \$50 million planning allocation but excluding this augmentation), please explain why you need additional funds and provide documentation of the county's plan to use them in FY 2005/06. For example, a county that is planning to hire additional eligibility staff should provide a copy of their hiring plan, Board of Supervisor's resolution, paid overtime claims, evidence of unfilled positions, evidence of a county hiring freeze being lifted, new service contracts, etc.

Please provide a county contact name, e-mail address, and phone number with your county's request. Requests may be faxed to (916) 654-1401, Attention: Your CalWORKs County Consultant, or mailed to the following address:

Your County Consultant
CalWORKs Eligibility Bureau
California Department of Social Services
744 P Street, MS 16-31
Sacramento, CA 95814

The CDSS will review information provided by each county, along with actual expenditure data, to assess counties' needs for additional funding to meet QR/PB requirements and to substantiate that need to control agencies. Counties should be prepared to respond to additional requests for information, if necessary.

If you have any questions regarding the format and timeframe for submitting your request, please contact your CalWORKs county consultant.

If you have questions regarding your allocation methodology, please direct them to fiscal.systems@dss.ca.gov.

Sincerely,
Original Document
Signed By Charr Lee Metsker
On 10/8/05

CHARR LEE METSKER
Deputy Director
Welfare to Work Division

Original Document
Signed By Gloria Merk
On 10/8/05

GLORIA MERK
Deputy Director
Administration Division

Attachment

c: CWDA